



MINUTES OF THE MEETING OF HADLOW DOWN PARISH COUNCIL
Held in Hadlow Down Village Hall, Hadlow Down
Tuesday 4th January 2011 at 7.00 pm

Note - this is a draft copy to be agreed and amended, if necessary, at the next Council Meeting

Present: Councillors David Walker (Chairman of the meeting), Graham Terry and Lisa Scott. Also in attendance was the Clerk Helen Simpson-Wells. Apologies were received from Cllrs. Ken Ogden (WDC) and Tony Reid (ESCC).

299. **PUBLIC QUESTIONS** – No public questions received.

300. **REPORT FROM PCSO MARK CARTER** – in his absence Mark sent the following report:
Poachers reported near Scocus Farm, police investigating; horse loose in Stonehurst Lane and deer stalkers near Warren Farm, enquiries ongoing.
Speed enforcement check being undertaken by the police in Hadlow Down on 5th January.

301. **APOLOGIES AND REASON FOR ABSENCE** - received from Cllrs. Lucy McConachie and Paul James

302. **DECLARATIONS OF INTEREST** – none received

Councillor Michael Lunn joined the meeting at 7:05pm, he apologized for having to leave half way through the last meeting due to having to attend another meeting, which had been postponed due to the snow.

303. **MINUTES OF THE MEETING** held on 7th December agreed and signed as a true record (previously circulated).

304. **MATTERS ARISING (from previous meetings):**

- i. Land Registry Pack – has been passed to the Clerk to complete. **Clerk**
- ii. Clearing of the bonfire site at the Playing Field – GT to check site. **GT**
- iii. Article in Parish Magazine regarding Community Car Scheme - c/f. **LM**
- iv. Bus stop markings - no-one had noticed any markings yet for the bus stop signs, will continue to check for when they appear, that they are in the correct place. **ALL**
- v. Clerks Report: sent to Councillors with the agenda updating them on the work she has undertaken

over the last month, she confirmed that: The Hut Lane sign will be replaced and the Village Hall sign will be reposted. The Green Lane at Dog Kennel Lane should have been shut for the winter prior to Christmas.

305. **PLANNING APPLICATIONS:**

GRANTED PLANNING PERMISSION:

WD/2010/0581/F – THE NEW INN, MAIN ROAD – Proposed extensions, alterations and refurbishment of listed public house and hotel. DW went through the conditions for the agreed application. Clerk to write to the applicant to ask if the Parish Council (PC) could be kept informed as the work progresses. **Clerk**

WD/2010/2355/F – PASSALLS FARM, WILDERNESS LANE – Proposed first floor side extension, covered porch and half hip roof to replace existing gable end.

306. **REPORTS FROM CLLR. TONY REID, ESCC & CLLRs. KEN OGDEN and NORMAN BUCK WDC** – no reports received in their absence.

307. **BANK RECONCILIATION:** – for 24th December 2010 agreed and signed.

308. **OTHER FINANCE MATTERS** –

- i. Payment of £1841.27 was ratified, payable to Boswell Associates for survey of old village hall and plans for new community hall. Payable under the power given in Local Government Act 1972 s.133.
- ii. It was agreed that the Parish Council were unable to sponsor the Bowls Club Triples Tournament this year. Clerk to write to Chair of the Bowls Club. **Clerk**
- iii. It was agreed to increase the standing order to the clerk to £620.00 per month, thereby reducing the amount paid to her by cheque.
- iv. Due to the tax rebate paid to the Clerk in November 2010 no payment is due to HMRC for the October – December 2010 period. There is also still a credit with HMRC so a payment will not need to made until February 2011.
- v. It was agreed to reduce the subscription to LCR

vi. Under the Localism Bill councils will need to publish expenditure over £500, the Clerk is awaiting further information about how this will need to be published. The PC does however already publish all expenditure within the minutes.

vii. The precept request for 2011/12 for £26,527.00 was signed.

309. **ACCOUNTS FOR PAYMENT:**

- i. Helen Simpson-Wells. Salary £759.06 includes £8.00 for mileage, £4.00 expenses and £70.47 training hours, £520 already paid by standing order, therefore cheque raised for £239.06.
- ii. Hadlow Down Village Hall £100 – hire of hall

310. **NEW COMMUNITY HALL** – a meeting was held in December, a draft door to door survey has been produced and a further meeting is to be held in January by which time the committee will know if they have been successful in obtaining someone from Sussex University to work on the project. Janet Tourell has agreed to be chair of the committee.

311. **QUALITY COUNCIL** – All agreed to the allocation of tasks.

312. **EMERGENCY PLANNING COMMITTEE** - the PC were updated on the current situation. During the recent bad weather neighbours helped each other out and Eddie Westfield acted as liaison. LS to put an article in the Parish Magazine asking for a volunteer to be chair for the committee. **LS**

313. **RISK ASSESSMENTS** – GT will undertake the quarterly risk assessments. **GT**

314. **EAST SUSSEX ENVIRONMENT STRATEGY CONSULTATION** – *ML to respond.* ML
315. **GRIT BINS** – the Clerk received correspondence regarding the use of grit within the village during icy conditions. This matter was discussed by the PC about a year ago and the cost was investigated, however due to the hilly roads in the area numerous grit bins would have been required, which would have been too costly. The Clerk has spoken to Highways at ESCC who were looking at gritting the access roads onto main roads, however due to lack of manpower availability this probably hadn't been possible.
316. **WEBSITE** – a discussion was held on the website and that "conditions of use" would soon appear on there. PC to review situation at the next monthly meeting.
317. **REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**
 Neighbourhood Watch, Old Village Hall, Emergency Planning and Youth – Cllr. Lisa Scott – nothing to report.
 New Community Hall Working Party and Playing Field Committee – Cllr. Graham Terry – GT advised that the AGMs for the Village Hall Committee, Village Fayre Committee, Playing Field Committee and the New Community Hall Committee will be held in February.
 Community Strategies, Sustainable Development, Environment Matters and WDALC – Cllr. Michael Lunn - ML confirmed that the Village Development Boundary has now been removed.
 Tree Warden, Rights of Way, Highways and Footpaths – Cllr. David Walker – DW advised that the work on the oak tree at the Playing Field can't commence for 3-4 months due to the state of the ground. *DW to check site.* DW
318. **CLERK'S MATTERS:**
- i. Hours checked agreed and signed.
 - ii. *ML to confirm whether he will be able to speak on the Village Action Plan* at the Parish Assembly, alternatively it was suggested that someone speak on the New Community Hall. ML
 - iii. Clerk confirmed that from the measurements on the maps she holds it would appear that only approximately 2-3 allotments would fit on the site beyond the present burial ground. Solicitors costs would be approximately £500 to supply an agreement and a draft set of rules. WDC have agreed to check the drainage of the site to see whether it is suitable. Still awaiting a response from Diocesan House regarding the deeds.
 - iv. Notification has been received of closure of Waghorns and Stocklands Lanes from 10th January due to the work at Scull Wood. Clerk has been liaising with ESCC to ensure that traffic management is in place. ESCC have now confirmed that the closure will be delayed.
 - v. The Clerk updated the PC on details of the Localism Bill
 - vi. The Clerk advised that WDC hope that their new planning website will go live in February 2011. E-consultation should then commence on 1st April 2011.
319. **CORRESPONDENCE RECEIVED NEEDING A RESPONSE:**
- i. ESCC Flood Survey – *GT to review and if a response is required he will send one off.* GT
320. **CORRESPONDENCE RECEIVED FOR DISTRIBUTION:**
- i. NALC briefing on the clearing of snow and ice on highways
 - ii. NALC e-bulletin
 - iii. NALC briefing on the Localism Bill
 - iv. SALC bulletin
 - v. Rural Services Network news digest
 - vi. LCR magazine
 - vii. Wealden District Commanders message
 - viii. WDC Parish Newsletter
321. **ITEMS TO GO ON NEXT AGENDA**
- i. To consider changing the day of meetings.

<p>Meeting closed 8:35 pm - THE NEXT PARISH COUNCIL MEETING WILL BE a Finance meeting on Tuesday 18th January 2011 at 7pm.</p>
--