



Hadlow Down Parish Council

Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 7th MARCH 2017** at 7p.m in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

March 1st 2017

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

- 301. PUBLIC QUESTIONS.**
- 302. APOLOGIES AND REASON FOR ABSENCE**
- 303. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below
- 304. MINUTES OF THE MEETING** held on 7th February 2017 to be agreed and signed as a true record (previously circulated).
- 305. MATTERS ARISING (from previous meetings):**
- | | |
|---|-------------|
| i. Assets of Community Value | DW/ML/Clerk |
| ii. Bench in School Lane | DW |
| iii. Litter at the burial ground. | SR |
| iv. Clerks Report: update passed to councillors prior to the meeting. | |
- 306. PLANNING:** any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.
- a. PLANNING APPLICATIONS:**
- i. WD/2017/0265/F - LAND SOUTH OF RIVERSIDE, WILDERNESS LANE, TN22 4HB - Erection of small storage and workshop building for bee farming.
- ii. WD/2017/0311/F - 2 BEECH TREE COTTAGE, MAIN ROAD, TN22 4ER - Pole barn to replace existing workshop/store. New garage and car port.
- b. APPROVED PLANNING APPLICATIONS:**
- i. WD/2016/2524/F - Five Chimneys Farm, Curtains Hill - Demolition of redundant chicken shed and erection of 2 no. replacement dwellings and detached garages.
- ii. WD/2016/2955/F - Hastingford Fishery, Hastingford Lane - Part change of use from fishing lodge to fishing lodge and live/work unit (resubmission of WD/2016/1762/F).
- 307. REPORTS FROM CLLR. ROY GALLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC**
- 308. BANK RECONCILIATION:** - dated 24 February 2017 to be agreed and signed.
- 309. OTHER FINANCE MATTERS :**
- i. To ratify the payments for £30 for Sign Creator for 2 signs, £37 for Graham Long for mole catching and £35 subscription for Information Commissioner that were signed at the last meeting.
- ii. Reserves - to review accounts and consider reserves movements
- iii. Statement of Internal Control and Review of Effectiveness of Internal Audit - to approve
- iv. Financial Regulations - to approve.
- v. VAT payment - to update
- 310. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 311. CELEBRATE** - to update
- 312. PARISH ASSEMBLY** - to discuss.
- 313. HIGHWAYS AND RIGHTS OF WAY MATTERS:**
- i. Public Highways meeting - to discuss items raised.

- ii. Vehicle Activated Signs – to discuss.
 - iii. Planting of bulbs & wild flowers – to update and ratify decision.
 - iv. Marlowe House fencing – to update
- 314. TREES AT THE PLAY AREA** – to discuss and agree action
- 315. NEW COMMUNITY CENTRE** – to update.
- 316. DISCIPLINE AND GRIEVANCE POLICY** – to approve
- 317. CLERK'S MATTERS:**
- i. Hours to be agreed and signed
 - ii. Hours for Parish Projects – to update and agree
- 318. CORRESPONDENCE RECEIVED:**
- i. Sussex Heritage Trust Awards 2017.
 - ii. East Sussex, South Downs and Brighton and Hove Waste and Minerals Sites Plan – notice of adoption.
 - iii. Correspondence regarding fingerposts
- 319. ACCOUNTS FOR PAYMENT:**
- i. Helen Johnson. Salary £837.03 includes £13.50 mileage and £6.84 expenses, £750 already paid by standing order, therefore cheque raised for £87.03.
 - ii. East Sussex Pension Fund £240.36 pension.
 - iii. Viking £38.34 stationery.
 - iv. Hadlow Down Playing Field £280.27 grant.
 - v. Denise Leary £550.00 sessional worker for Celebrate, paid from grant.
 - vi. John Cook £200 work on footpath 27c, paid from grant.
 - vii. BT £174.67 telephone and broadband, already paid by direct debit.
- 320. TRAINING AND CONFERENCES:**
- i. WDC – Speed reading and meeting skills
- 321. DEFIBRILLATOR BATTERY** – to confirm checked
- 322. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 1st March 2017