



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 6th MARCH 2018** at **7:00p.m** in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

February 28th 2018

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES** ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. **DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

314. PUBLIC QUESTIONS.

315. APOLOGIES AND REASON FOR ABSENCE

316. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below

317. MINUTES OF THE MEETING held on 6th February 2018 to be agreed and signed as a true record (previously circulated).

318. MATTERS ARISING (from previous meetings):

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| i. Assets of Community Value | ML |
| ii. Costs of Traffic Regulation Orders | BS |
| iii. Circular Walk leaflet – to update on discussion with landowner | SR |
| iv. Development of plot lands – to inform WDC officers | ML |
| v. Clerks Report: update passed to councillors prior to the meeting. | |

319. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.

i. PLANNING APPLICATIONS:

- WD/2018/0160/F – LITTLE ENGLAND FARM, MAIN ROAD, TN22 4EP – Erection of timber boat house for private use.
- WD/2018/0161/F – LITTLE ENGLAND FARM, MAIN ROAD, TN22 4EP – Construction of hard tennis court and associated landscaping and mounded area, for private use.
- WD/2018/0063/F – LAND ADJOINING HARTS COTTAGE, STONEHURST LANE, TN20 6LL – Stables and feed room for private use only.

ii. APPROVED PLANNING APPLICATIONS:

- WD/2017/2935/F – Comfrey Cottage, Criers Lane – Proposed first floor addition above existing ground floor extension previously approved, to provide additional bedroom and en-suite bathroom.

iii. PLANNING MATTERS:

- Appeal Ref. APP/C1435/W/17/3182900 Gate House Farm, Stocklands Lane

320. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC

321. BANK RECONCILIATIONS: – dated 26th February 2018 to be agreed and signed.

322. OTHER FINANCE MATTERS :

- Payment of architects fee – to agree change
- To consider movements of reserves
- To ratify the following payments that were paid prior to the meeting: Information Commissioner £35.00 data protection registration; MJB Architecture Ltd £227.00 planning fee.
- Review of effectiveness of internal audit.

- 323. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 324. NEW COMMUNITY CENTRE** – to update
- 325. COUNCILLOR VACANCY** – to discuss
- 326. HIGHWAYS AND FOOTPATHS:**
- i. Correspondence from resident regarding Highways issues
 - ii. Correspondence regarding accidents on the A272
 - iii. Correspondence regarding A267/A272 junction.
 - iv. Verge cutting – to update
 - v. Correspondence regarding Green Lane 22.
- 327. PUBLIC PHONE BOX** – to consider usage, maintenance and insurance cover
- 328. TREES AT PLAYING FIELD IN CLEARED AREA** – to discuss
- 329. BURIAL GROUND:**
- i. To approve regulations
 - ii. To approve memorial
- 330. MISSION STATEMENT AND FIVE YEAR PLAN** – to discuss
- 331. GENERAL DATA PROTECTION REGULATIONS** – to update and approve documents
- 332. RISK ASSESSMENTS** – to report on outcome and consider action required
- 333. FINANCIAL REGULATIONS** – to approve
- 334. HANDLING CORRESPONDENCE POLICY** – to approve
- 335. WEBSITE** – to update and agree action
- 336. PARISH ASSEMBLY** – to discuss
- 337. CLERK'S MATTERS:**
- i. Hours to be agreed and signed.
- 338. CORRESPONDENCE RECEIVED:**
- i. Response from Business Stream – to update
 - ii. Household Waste Recycling Site Service Consultation – to agree response
 - iii. Sussex Heritage Trust Awards
 - iv. Correspondence regarding Marlowe House
- 339. ACCOUNTS FOR PAYMENT:**
- i. Helen Johnson. Salary £884.97 includes £17.55 mileage & £5.17 expenses, £750 already paid by standing order, therefore cheque raised for £134.97.
 - ii. East Sussex Pension Fund £259.52 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. Viking £49.88 stationery
 - v. Earth Anchors Ltd £949.20 picnic tables
 - vi. Wellers Law Group LLP £2043.00 legal services
 - vii. Sussex Community Foundation £832 refund of remainder of Sussex Lund grant
- 340. DEFIBRILLATOR BATTERY** – to confirm checked
- 341. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 28th February 2018