



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 9th JANUARY 2018** at **7:00p.m** in the committee room of the **Village Hall**.

Helen Johnson
Clerk to the Council

January 3rd 2018

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

263. PUBLIC QUESTIONS.

264. APOLOGIES AND REASON FOR ABSENCE

265. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below

266. MINUTES OF THE MEETINGS held on 5th & 22nd December 2017 to be agreed and signed as true records (previously circulated).

267. MATTERS ARISING (from previous meetings):

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| i. Assets of Community Value | ML |
| ii. Local Plan - Ashdown Forest nitrogen levels | ML |
| iii. Cost of Traffic Regulation Order – to update | ML |
| iv. Circular Walk leaflet – to update on discussion with landowner | SR |
| v. Drain cover at junction of Five Chimneys Lane - to update ESCC Councillor | DW |
| vi. Positioning of picnic tables – to liaise with Chair of Playing Field Committee | JMY |
| vii. Public meeting regarding Community Centre – to raise with Chair of Committee | SR |
| viii. Correspondence regarding extending layby – to respond to resident. | DW |
| ix. Website - to provide proposal | JS/SR |
| x. Clerks Report: update passed to councillors prior to the meeting. | |

268. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.

i. PLANNING APPLICATIONS:

- a. **WD/2017/2597/F – BURNT HOUSE FARM BARN, BRICK KILN LANE, TN22 4EJ** – Demolition of existing buildings and the erection of three detached dwellings with associated vehicle access, parking and soft landscaping.
- b. **WD/2017/2935/F – COMFREY COTTAGE, CRIERS LANE, TN20 6LG** – Proposed first floor addition above existing ground floor extension previously approved, to provide additional bedroom and ensuite bathroom.

ii. APPROVED PLANNING APPLICATIONS:

- a. **WD/2017/1703/F – 4 Grange Cottages, Main Road** – Two storey side extension to the existing house.
- b. **WD/2017/2582/FR – Vale Farm, Dog Kennel Lane** – Retrospective application for the construction of a wall to replace an old timber, close boarded fence

iii. PLANNING MATTERS:

- a. Correspondence regarding Old Cart Lodge – to update.
- b. TPOs in Wilderness Lane

- 269. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC**
- 270. BANK RECONCILIATION:** – dated 22nd December 2017 to be agreed and signed, including by a non-signatory as part of the quarterly controls.
- 271. OTHER FINANCE MATTERS :**
- i. To ratify the following payments that were paid prior to this meeting: Playdale for toy tractor for £1837.20 and Wealden District Council £462.00 of which £432 for dog and litter bin emptying and £30 for parish conference.
 - ii. Quarterly financial report - to approve
 - iii. Assets Register – to approve and sign
 - iv. To approve and sign the precept request
 - v. Sussex Lund fund – to agree action
 - vi. Notification of external auditor appointment
 - vii. To consider quotes for works to fingerposts
- 272. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 273. HIGHWAYS AND FOOTPATHS:**
- i. Correspondence regarding access to footpath 27c.
 - ii. Pavements and encroaching verges – to agree action
 - iii. Loan of Speed Indicator Device – to discuss
 - iv. Correspondence regarding Pounsley Hill and request for grit container
 - v. Concerns regarding Highways work
 - vi. SLR meeting - items for agenda
- 274. COUNCILLORS ROLES AND RESPONSIBILITIES** – to agree changes
- 275. HEALTH AND WELLBEING** – to discuss and agree action
- 276. NEW COMMUNITY CENTRE AND VILLAGE HALL**– to update and agree action.
- 277. PARISH ASSEMBLY** – to consider speaker
- 278. PUBLIC PHONE BOX** – contract to adopt to agree and sign
- 279. RISK ASSESSMENTS** – to hand out
- 280. BURIAL GROUND PILLAR** – to update and agree action.
- 281. CLERK'S MATTERS:**
- i. Hours to be agreed and signed.
- 282. CORRESPONDENCE RECEIVED:**
- i. Report of the Wealden Parish Remuneration Panel on Town and Parish Councillor Allowances for 2018/19.
- 283. ACCOUNTS FOR PAYMENT:**
- i. Helen Johnson. Salary £908.95 includes £4.50 mileage and £21.84 expenses, £750 already paid by standing order, therefore cheque raised for £158.95.
 - ii. East Sussex Pension Fund £268.31 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. BT Payphones £1 adoption of telephone box
 - v. SLCC Enterprises Ltd £36.00 webinar training
 - vi. The Society of Local Council Clerks £147.00 subscription.
 - vii. HM Revenue and Customs £299.60 tax and national insurance.
 - viii. The Clean Machine Direct Ltd £99.07 litter pickers
 - ix. Hadlow Down Village Hall £100 hire of hall
- 284. DEFIBRILLATOR BATTERY** – to confirm checked
- 285. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 3rd January 2018