



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to a meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **TUESDAY 5th JUNE 2018** at **7:00p.m** in the **Village Hall**.

Helen Johnson
Clerk to the Council

May 30th 2018

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

AGENDA

58. PUBLIC QUESTIONS.

59. APOLOGIES AND REASON FOR ABSENCE

60. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below

61. MINUTES OF THE MEETING held on 1st May 2018 to be agreed and signed as a true record (previously circulated).

62. MATTERS ARISING (from previous meetings):

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|---|---------|
| i. Traffic lights at The Toll, to investigate details of licence | BS |
| ii. Assets of Community Value | ML |
| iii. Parking on pavements and in Wilderness Lane, to speak to residents | ML & SR |
| iv. Clerks Report: update passed to councillors prior to the meeting. | |

63. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website and on Twitter.

i. PLANNING APPLICATIONS:

- a. **WD/2018/0646/F – MARLOWE HOUSE, SCHOOL LANE, TN22 4HY** – Conversion of existing residential care home and extensions to create four domestic dwellings. Creation of new vehicular access onto School Lane. Creation of new temporary access for construction period.
- b. **WD/2018/0999/F – LITTLE TINKERS, SCOCUS FARM, FIVE ASHES TN20 6JJ** – New office in roof void with access stairway and dormer window.
- c. **WD/2018/0956/F – ST MARKS C OF E PRIMARY SCHOOL, SCHOOL LANE, TN22 4HY** – A timber frame and glazed external structure to be used for outdoor educational activities.
- d. **WD/2018/0915/F – 5 DUDSLAND COTTAGES, HEATHFIELD ROAD, FIVE ASHES, TN21 0UJ** – Enlargement of rear dormer, new front dormer and new first floor window to rear.
- e. **WD/2018/0728/LB – STOCKLAND OAST, STOCKLANDS LANE, TN22 4EA** – Renewal of some existing windows in existing openings.
- f. **WD/2018/0638/FR – GREENWAYS, FIVE CHIMNEYS LANE, TN22 4DX** – Retrospective application for an additional section of arena (existing permission WD/2017/2171/F)

ii. APPROVED APPLICATIONS:

WD/2018/0582/F – Stockyards Farm, Stonehurst Lane – to build a wooden framed building in the garden.

iii. REFUSED APPLICATIONS:

WD/2018/0161/F – Little England Farm, Main Road – Construction of hard tennis court and associated landscaping and mounded area, for private use.

iv. PLANNING MATTERS:

- a. Correspondence regarding use of track off Heathfield Road.
- b. Correspondence regarding plans for Village Hall site, to agree response
- 64. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLRS. TOBY ILLINGWORTH/MICHAEL LUNN WDC**
- 65. BANK RECONCILIATIONS:** – dated 25th May 2018 to be agreed and signed
- 66. OTHER FINANCE MATTERS :**
 - i. To approve the Annual Return:
 - a. To consider, approve and sign the Annual Governance Statement;
 - b. To consider the Accounting Statements;
 - c. To approve the Accounting Statements;
 - d. To sign the Accounting Statements.
 - ii. To approve the remaining items of the annual accounts
 - iii. To ratify payment of £140.30 to Europlants for burial ground maintenance that was signed prior to this meeting
 - iv. Internal audit report
 - v. To approve quote to paint and clean village name sign
- 67. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 68. HIGHWAYS :**
 - i. Traffic calming meeting – to discuss way forward and items to be raised
 - ii. Reclassification of rural verges & correspondence regarding verge cutting - to agree response
 - iii. Fingerpost survey – to agree work required
 - iv. Public Space Protection Orders – to consider
- 69. NEW COMMUNITY CENTRE - to update**
- 70. HUT LANE**
 - i. Surface by the Village Hall – to discuss and consider options.
 - ii. Correspondence regarding the history of Hut Lane
- 71. WEBSITE AND EMAIL** – to update and decide action
- 72. HADLOW DOWN TRUST** – to consider appointment of representative as an observer
- 73. PLAYING FIELD SIGNAGE** – to agree action
- 74. RELATIONS WITH THE PRESS/MEDIA** – to review
- 75. GATWICK NIGHT FLIGHT TRIAL AND VOLUME OF AIRPLANES** – to decide action
- 76. GENERAL DATA PROTECTION REGULATIONS** – to discuss and update
- 77. ANNUAL REPORT** – to discuss
- 78. GRANTS POLICY** – to approve documents
- 79. CORRESPONDENCE RECEIVED:**
 - i. Correspondence regarding door to door salesmen.
 - ii. Correspondence from SE Water
 - iii. Aerial Photography for Great Britain agreement – to agree action
 - iv. Correspondence regarding the naming of Main Road
 - v. Review of polling stations.
- 80. MAINTENANCE OF BUS SHELTER AND NOTICEBOARDS** - to agree action
- 81. CLERK'S MATTERS:**
 - i. Hours to be agreed and signed.
 - ii. 2019 meeting calendar – to approve
- 82. ACCOUNTS FOR PAYMENT:**
 - i. Helen Johnson. Salary £939.64 includes £18 mileage & £1.01 expenses, £750 already paid by standing order, therefore cheque raised for £189.64.
 - ii. East Sussex Pension Fund £285.17 pension.
 - iii. Mrs L. McConachie £40.00 play equipment inspection.
 - iv. Viking £82.48 stationery
 - v. Public Works Loan Board £567.07 for loan, to be paid by direct debit
 - vi. Mr J. Michaelson-Yeates £54.90 items to repair play equipment
 - vii. Mulberry & Co £141.60 internal audit
 - viii. Europlants £483.50 grounds maintenance £140.30, preparation of land at playing field £343.20.
- 83. DEFIBRILLATOR BATTERY** – to confirm checked
- 84. ITEMS TO GO ON NEXT AGENDA**

Signed *Helen Johnson*

Clerk

Date: 30th May 2018